

To: Wesley Uniting Church, Car Parking Facility

Re: Deferment of Car Parking arrangements at National Circuit, Forrest ACT.

Date:

We confirm that(name of employee)

will be on parental leave*

from:(date)

to:(date).

Signed:

Name:

on behalf of:

.....(name of employer)

Contact Name:

Contact Phone:

Contact Email:

(* In this instance, Parental Leave means extended leave associated with the birth of a child)