



**WESLEY UNITING CHURCH**  
**DIRECTOR OF MUSIC, 2017**

**POSITION DESCRIPTION**

<b>Position Title</b>	Director of Music
<b>Location</b>	Wesley Uniting Church Forrest, ACT
<b>Employment Status</b>	Part-Time
<b>Position Reports To</b>	Chairman of Church Council
<b>Positions Responsible For</b>	The Organist, Wesley Music Scholars and the Choir

**Purpose of Position**

To support and enhance the worship within Wesley Uniting Church by encouraging a vibrant music life which contributes to the spiritual growth of the congregation.

**Key Selection Criteria**

1. Recognised qualifications in music performance or equivalent experience.
2. Significant experience as a choral director in a church music setting, within the Uniting Church or a related tradition.
3. Demonstration of genuine enthusiasm, knowledge and ability to implement a broad musical repertoire.
4. Ability to train, nurture, and develop the Wesley Choir.
5. A proven ability to work with volunteer singers, and a willingness to create team-work among them.

## **Duties and Responsibilities**

1. Select and creatively use choral music from a variety of eras and styles.
2. Plan and direct the liturgical music for worship, regular and occasional, (Advent, Christmas, Lent, Holy Week, Easter) within Wesley Church.
3. Train the Wesley Choir and recruit new members.
4. Supply information for worship leaflets in a timely manner.
5. Have a major involvement in the recruitment of Wesley Music Scholars.
6. Mentor the Wesley Music Scholars, including co-ordinating their involvement in services. This may include rehearsing and advising on repertoire.
7. Develop and propose a music budget to the Treasurer and administering the budget as approved.
8. Ordering material for the music library and ensuring its proper organization and maintenance.
9. Roster organists for the mid-year and New Year/January periods whilst the music program is in recess.
10. Maintain a productive working relationship with the Wesley Music Centre and its Organ School.

## **Additional**

Other duties, within the skills and abilities of the successful applicant, but outside of those listed in this position description may be required to be performed from time to time.

## **Salary and Conditions**

The position of Director of Music is a part-time position, attracting a salary of \$20,000pa.

The Director of Music is entitled to five paid Sundays off each year. Further, should they take any extra time off, it is their responsibility to (i) obtain a substitute, and (ii), recompense them directly.

All employees of the Uniting Church in Australia must be prepared to work within the polity and ethos of the Uniting Church as described in the Basis of Union.